



Republic of the Philippines
CABAGAN WATER DISTRICT
Cabagan, Isabela



2016 ANNUAL REPORT



Republic of the Philippines
CABAGAN WATER DISTRICT
 Cabagan, Isabela

ANNUAL ACCOMPLISHMENT REPORT
 Covering January to December 2016

STATEMENT ON BILLINGS AND COLLECTIONS			
Covering the period from January-December 2016			
Month	<u>TOTAL BILLED</u>	<u>TOTAL COLLECTIONS</u>	<u>DIFFERENCE</u>
January	1,539,603.00	1,384,595.38	(155,007.62)
February	1,455,713.50	1,358,173.55	(97,539.95)
March	1,352,382.40	1,438,242.80	85,860.40
April	1,807,386.05	1,809,554.46	2,168.41
May	1,813,358.80	1,794,675.47	(18,683.33)
June	1,694,865.00	1,642,355.16	(52,509.84)
July	1,737,503.95	1,456,281.92	(281,222.03)
August	1,556,668.10	1,492,000.05	(64,668.05)
September	1,795,839.90	1,722,787.30	(73,052.60)
October	1,574,067.45	1,222,715.46	(351,351.99)
November	1,550,166.20	1,748,186.84	198,020.64
December	1,479,785.90	1,451,011.40	(22,774.50)
<u>TOTAL</u>	<u>19,351,340.25</u>	<u>18,520,579.79</u>	<u>(830,760.46)</u>



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COLLECTION & DISBURSEMENT
For the month of December 2016

Collections:

Water Bills		1,451,011.40
Service		
Connection	15	99,209.00
Reconnection	20	5,400.00
Transfer Fee	6	600.00
Materials and Others		71,778.80
Bank Interest (RBC/LBP & PVB)		<u>0</u>

1,627,999.20

Disbursements:

Salaries & Wages	514,155.52
Allowances	48,000.00
Employers Share (GSIS, Pag-Ibig & Medicare)	87,186.78
Transformer	483,523.96
Electric Bill	95,115.44
Directors Fee & Rata	46,815.00
Debt Service - LWUA	101,797.04
Replenishment of PCF	23,760.25
Materials/Supplies/Furniture/Equipt	11,516.00
Extraordinary & Misc. Expense	10,532.50
Diesel/Fuel for Pumping	7,488.23
Bacti Test & Physical/Chemical Analysis	2,400.00
Travelling Expense	8,460.00
Franchise Tax	13,462.59
BIR	45,345.92
Transportation Allow-Readers/Plumbers	8,460.00
PLDT	25.48
Rental - Catabyungan Pumping Station	12,000.00
Christmas Party	35,000.00
Collective Negotiation Agreement	600,000.00
PEI	120,000.00
R/M Gen Set	12,092.78

TOTAL

2,287,137.49

NET LOSS

(660,393.89)



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STATEMENT ON COLLECTIONS AND DISBURSEMENTS				
Covering the period from January-December 2016				
Month	Collections	Disbursements	CAPEX	Net
January	1,510,206.17	1,411,373.92	441,800.00	98,832.25
February	1,589,060.13	1,843,256.32	267,805.52	(254,196.19)
March	1,500,394.95	1,666,519.94	461,261.76	(166,124.99)
April	1,996,466.35	1,886,896.52	572,796.61	109,569.83
May	2,070,165.94	1,917,166.68	315,926.00	152,999.26
June	1,802,581.16	1,618,155.64	67,214.10	184,425.52
July	1,653,137.78	1,433,689.44	161,863.57	219,448.34
August	1,617,974.22	1,547,420.93	447,692.50	70,553.29
September	1,869,374.31	1,048,266.38		821,107.93
October	1,305,050.01	920,321.03		384,728.98
November	2,007,372.73	1,900,098.87	101,400.00	107,273.86
December	1,627,999.20	2,288,393.09	423,423.96	(660,393.89)
TOTAL	20,549,782.95	14,372,745.77	3,261,194.02	1,068,224.19
Net Income				1,068,224.19
Add: CAPEX				3,261,194.02
TOTAL Net Income with CAPEX				4,329,418.21



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CASH POSITION	
As of December 31, 2016	
	W/ CAPEX
Deposit	1,627,999.20
Disbursement	2,287,137.49
NET	(660,393.89)
Cash on Hand	74,065.57
PVB - Current	879,276.59
LBP - Savings	2,171,397.81
LBP - Current	9,481,563.56
LBP - JSA	550,963.52
LBP- Customers Deposit	1,410,782.27
Working Fund	10,000.00
TOTAL CASH IN BANK	<u>14,578,049.32</u>

SERVICE CONNECTION DATA	
TOTAL SERVICE CONNECTION	4,462
NEW SERVICE CONNECTION	332
RECONNECTED	155
DISCONNECTED	149
ACTIVE	3,737
RESIDENTIAL	2933
COMMERCIAL	194
GOVERNMENT	59
SENIOR CITIZEN	551
BILLING DATA	
CURRENT BILLED AMOUNT	18,783,570.05
BULK	11,944.40
PENALTY	691,408.70
TOTAL AMOUNT	19,486,923.15
CUBIC METER BILLED	637,479 CU.M.
AVERAGE CONSUMPTION	15 CU. M.
INCREASE IN SERVICE CONNECTION	8%
ON TIME PAID/QTY.	62%

APPROVED BOARD RESOLUTIONS

Board Resolution No. 1 - A Resolution Approving The Annual Budget Of The Cabagan Water District (CWD) For Calendar Year 2016 With An Appropriation of Thirty Two Million Seventy Seven Thousand Seven Hundred Twenty Pesos (Php 32,077,720.00).

Board Resolution No. 2 - A Resolution approving the amount of Twenty Five Thousand Pesos (P 25,000.00) for the 34th Founding Anniversary celebration of the Cabagan Water District.

Board Resolution No. 3 - A Resolution Approving the adoption of the Performance Based Bonus System for 2015 in the Cabagan Water District Board of Directors, allocating funds thereof and authorizing its release in accordance with LWUA MC No. 001.16.

Board Resolution No. 4 - A Resolution reclassifying the incumbent position – Cashier C to Cashier B of the Cabagan Water District.

Board Resolution No. 5 - A Resolution abolishing the position of Senior Cashier (SG-18) and creation of Accounting Processor B (SG-6).

Board Resolution No. 6 – A Resolution Approving the creation of Water Safety Plan Committee of the Cabagan Water District.

Board Resolution No. 7 – A Resolution authorizing the General Manager and the Cashier to open a Current and Savings Account at the Land Bank of the Philippines

Board Resolution No. 8 –A Resolution the General Manager to enter into Memorandum of Agreement with the Land Bank of the Philippines to avail of its products and services.

Board Resolution No. 9 – A Resolution approving the Lakbay Aral and Team Building of the Cabagan Water District Employees at Baguio City on May 26-29, 2016 and approving an amount of Ninety Thousand Pesos (P90,000.00) for the Activity.

Board Resolution No. 10 – A Resolution Approving the adoption of the Performance Based Bonus System for 2016 in the Cabagan Water District Board of Directors, allocating funds thereof and authorizing its release in accordance with LWUA MC No. 001.16.

Board Resolution No. 11 – A Resolution requesting the increase of per diems of the Cabagan Water District Board of Directors to Three Thousand Six Hundred Seventy Five Pesos (P 3,675.00)

Board Resolution No. 12 – A Resolution authorizing the General Manager to enter into Memorandum of Agreement with the SM MART Incorporated, to avail of its Bills Payment Facilities.

Board Resolution No. 13 – A Resolution authorizing the General Manager and the Cashier to sign documents for the Bills payment Facilities of the SM MART INC.

Board Resolution No. 14 – A Resolution Approving the amount of Fifteen Thousand Pesos only (P 15,000.00) for the celebration of the 116th Philippine Civil Service Commission Anniversary.

Board Resolution No. 15 – A Resolution Approving the amount of One Hundred Twenty Thousand Pesos Only (P120,000.00) for the implementation of Pamaskong Handog 2016.

Board Resolution No. 16 – A Resolution approving the Creation of two (2) Positions.

Board Resolution No. 17 – A Resolution Approving the amount of Thirty Five Thousand Pesos Only (P 35,000.00) for the celebration of 2016 Christmas Party.

Board Resolution No. 18 – A Resolution granting Collective Negotiation agreement Incentive for CY 2016 to the Cabagan Water District Employees.

Board Resolution No. 19 – A Resolution Approving the Annual Budget for 2017 with an appropriation of Thirty Seven Million Two Hundred Thirty Thousand Six Hundred Forty Pesos (P 37,230,640.00).

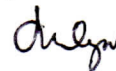
ADMINISTRATIVE DIVISION

- Approval of Office Performance and Review Form for 2016
- Attendance to Seminar on:
 - ✓ Supervisory Development Course (SDC) Track 1
 - ✓ PAWD Convention
 - ✓ Technical Seminar for the Board of Directors
 - ✓ Water District Website Development Course
 - ✓ Advance Website development Course
 - ✓ 2016 Luzon Convention of Human Resource Management Practitioners
- Updated payment to LWUA, GSIS, Pag-Ibig, Philhealth, ISELCO and other mandatory obligation.
- Submission of water samples for bacteriological test and Physical/Chemical Analysis to LWUA and RHU.
- Payment of Annual Dues to PAWD, CAVAWD & PWWA
- Hired two (2) Utility Worker A and one (1) Accounting Processor B
- Conducts Inventory of Materials ending December 31, 2016.
- Upgrading of one (1) personnel due to re-classifications
- Updating of Water District Website
- Caravan at Poblacion and San Palo, Isabela to celebrate the 34rd Foundation of CWD
- Company outing at Baguio City
- Drilling of (one) production well at Bliss, Cansan, Cabagan, Isabela
- Renewal of water permit with the NWRB
- Submitted reports to LWUA, COA, CSC and other line agencies

PRODUCTION AND TECHNICAL DIVISION

- Drilling of 1 unit Production Well (ongoing)
- Mainline pipe connections @ angancassilian, Garita, Cansan, Balasig and Magassi (ongoing)
- Expansion main pipeline at Brgy. Minanga Norte, San Pablo
- Expansion main pipeline at San Juan & Tallag
- Expansion main pipeline at Brgy. Anao, Cabagan
- Expansion, Rehabilitation & Interconnection of mainline pipes at Brgy. Catabayungan, Cabagan
- Installation of transformers and drop wire at ISU and Ugad Pumping Station.
- Attended to 2,151 job orders (service connection, reconnection, disconnection, repairing of leakages, etc.)
- Replacement of Silica Sand and Activated Carbon of Filter at Catabayungan Pump Station
- Rehabilitation and Maintenance of Ugad Pumping Station.

Prepared by:



DORIS M. MALAYAO
General Manager