



Republic of the Philippines
CABAGAN WATER DISTRICT
Cabagan, Isabela

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ANNUAL REPORT

CABAGAN WATER DISTRICT

Board of Directors

Chairman	-----	Ester Z. Antonio Education Sector
Vice-Chairman	-----	Engr. Oliver U. Masigan Business Sector
Member	-----	Rodolfo G. Taguinod Civic Sector
Member/Secretary	-----	Editha R. Banguilan Women Sector
Member	-----	Lelita T. Ramos Professional Sector

Management and Staff

DORIS M. MALAYAO General Manager

Administrative Division

Jacqueline M. Talaue	Senior Accounting Processor A
Jewel Ian B. Caiban	Industrial Rel. Mngt. Officer C
Robertson T. Apigo	Administration Services Aide
Aida Z. Laggui	Admin. Services Asst. B
Angel Boy D. Cabauatan	Accounting Processor B
Kristofer Allen U. Bañez	Utility Worker

Commercial Division

Edwin P. Bautista	Chief, Utilities Serv. Officer B
Achilles B. Castañeda	Cashier B
Joeffrey M. Malabad	Cashiering Assistant
John Michael A. Bagunu	Meter Reader
Michael B. Baquiran	Meter Reader
Sergio F. Canceran	Meter Reader
Alan T. Ramos	Meter Reader
Russel M. Palaje	Meter Reader
Jonel T. Guingab	Meter Reader

Technical/Production Division

Antonio R. Paguigan	Chief, Utilities Serv. Officer B
Joseph C. Maddara	Pump Operator
Alfonso C. Zipagan	Pump Operator
Burton M. Tagao	Pump Operator
Choi Kenneth D. Gannaban	Pump Operator
Rex Flor Z. Atuan	Pump Operator
Ricky Nelson A. Gatan	Plumber
Pedro M. Allam	Plumber
Romel Z. Malenab	Meter Reader/Plumber
Paul L. Paraggua	Plumber
Bello C. Donato Jr.	Plumber
Mario B. Baccay	Plumber
Chris R. Calata	Plumber
Roy T. Miguel	Plumber

ACCOMPLISHMENTS FOR CALENDAR YEAR 2017

JANUARY – DECEMBER

I. ADMINISTRATIVE SECTION:

The Cabagan Water District through the Board of Director managed to implement the following programs for the sustainability, adequacy, and safe water for every household in the Municipality, to wit:

1. Well Drilling Project at Cansan, Cabagan, Isabela to cater 200 initial service connection upon operator.
2. Installation of Filtration Facilities at Catabayungan Pumping Station to maintain the potability of water.
3. Attendance to seminars to educate staff regarding the changing technology:
 - a. R.A. 9184
 - b. Advance Policy Maker's Seminar for Board of Director
 - c. Seminar Workshop on Non-Revenue Water
 - d. Board of Director & General Manager Conference
 - e. 1st Quality Summit-& Expo
4. Adoption of Presidential Decree (PD 198) for Local Water District as amended
5. Development and submission to LWUA – 5 years Business Planning and Water Safety Plan
6. Installation of Fire Hydrants to facilitate withdrawal of water in case of fire and other unforeseen events.
7. Acquisition of Lot at Barangay Ugad & Tallog, Cabagan, Isabela through Lot Donation for the proposed Well Drilling Project for 2018.
8. Implemented Mandatory Drug Testing to all CWD Employees
9. Tie up with SM Bills Payment to provide easy and accessible payment of their water bills.
10. Installation of Automatic Motor Control to all Pumping Stations to avoid tank overflow and to protect groundwater from lowering of water level.
11. Request the Department of Environment and Natural Resources (DENR) to adopt/develop an area for Watershed Development and Forest Management.
12. Registered Collective Negotiation Agreement

II. COMMERCIAL SECTION

SERVICE CONNECTION DATA

TOTAL SERVICE CONNECTION	4,837
NEW SERVICE CONNECTION	375
RECONNECTED	195
DISCONNECTED	227
ACTIVE	4,067
RESIDENTIAL	3,167
COMMERCIAL	215
GOVERNMENT	59
SENIOR CITIZEN	626

BILLING DATA

CURRENT BILLED AMOUNT	20,052,188.65
BULK	-
PENALTY	<u>705,605.005</u>
TOTAL AMOUNT	<u>20,757,793.70</u>
CUBIC METER BILLED	671,622 CU.M.
AVERAGE CONSUMPTION	14 CU. M.
INCREASE IN SERVICE CONNECTION	8%
ONTIME PAID/QTY.	64%

STATEMENT ON COLLECTIONS AND DISBURSEMENTS

Covering the Period from January-December 2017

Month	Collections	Disbursements	CAPEX	Net
January	1,855,022.98	1,280,328.16	216,200.00	574,694.82
February	1,835,523.17	2,496,371.92	-	(660,848.75)
March	1,781,333.87	1,184,011.62	-	597,322.25
April	1,869,116.92	1,689,643.53	470,706.69	179,473.39
May	2,080,318.25	2,779,860.94	921,200.00	(699,542.69)
June	1,842,969.14	2,051,368.14	713,502.11	(208,399.00)
July	1,926,865.57	1,111,542.69	-	815,322.88
August	1,948,673.95	1,231,492.12	-	717,181.83
September	1,954,458.20	1,904,011.24	607,805.65	50,446.96
October	1,954,270.19	1,127,582.36	-	826,687.83
November	1,862,246.70	2,233,304.59	-	(371,057.89)
December	<u>1,834,954.95</u>	<u>2,169,855.78</u>	<u>283,692.00</u>	<u>(334,900.83)</u>
TOTAL	22,745,753.89	21,259,373.09	3,213,106.45	1,486,380.80
Add: CAPEX				<u>3,213,106.45</u>
TOTAL Net Income with CAPEX				<u>4,699,487.25</u>

III. TECHNICAL/PRODUCTION SECTION:

Project/Program/ Activity Name	Location	Project Status		Remarks
		% of Completion	Total Cost Incurred to Date	
Pipeline Expansion	Tallag, Cabagan, Isabela	100%	45,000.00	Operational
Pipeline Expansion	San Bernardo, Cabagan, Isabela	100%	15,000.00	Operational
Pipeline Expansion	Cubag, Cabagan, Isabela	100%	15,000.00	Operational
Installation of Water Filter (4 Stages)	Catabayungan P.S. Catabayungan, Cabagan, Isabela	100%	980,000.00	Operational
Construction of Perimeter Fence	Cubag, Cabagan, Isabela	100%	110,000.00	Completed
Construction of Catabayungan PS Filter Extension shed	Catabayungan PS, Catabayungan, Cabagan, Isabela	100%	25,000.00	Completed
Construction of ISU Pumping House Extension	Catabayungan ISU Cabagan, Isabela	100%	20,000.00	Completed
Repair of Office Canopy	Centro, Cabagan, Isabela	100%	10,000.00	Completed
Construction of Ugad Pumping House Extension	Ugad, Cabagan, Isabela	80%	96,000.00	On going

* Attended to 2,225 job orders (leak repair, service connection, disconnection, etc.)

IV. APPROVED BOARD RESOLUTIONS

Board Resolution No. 1 – A Resolution approving the amount of Twenty Five Thousand Pesos (P 25,000.00) for the 35th Founding Anniversary celebration of the Cabagan Water District.

Board Resolution No. 3 - A Resolution authorizing the General Manager, Doris M. Malayao and Cashier, Achilles B. Castañeda to open a checking account with interest bearing to the Land Bank of the Philippines, Tuguegarao Branch.

Board Resolution No. 4 - A Resolution approving the amount of Twenty Thousand Pesos (P 20,000.00) for the Women's Month celebration of the Cabagan Water District.

Board Resolution No. 5 – A Resolution authorizing the General Manager, Doris M. Malayao, to enter into a Memorandum of Understanding with Prime Water Infrastructure Corp. regarding the feasibility study for the possible water supply improvement and rehabilitation project for the Cabagan Water District.

Board Resolution No. 6 – Excerpts from the minutes of the meeting of the Board of Directors on April 11, 2017, requesting the Local Water Utilities Administration (LWUA) for technical monitoring/supervision of the Well Drilling Project on direct payment condition.

Board Resolution No. 7 – A Resolution approving the Lakbay Aral and Team Building of the Cabagan Water District Employees at Pangasinan on May 10-13, 2017 and approving an amount of Ninety Thousand Pesos (P 90,000.00) for the Activity.

Board Resolution No. 8 – A Resolution Approving the adoption of the Performance Based Bonus System for 2017 in the Cabagan Water District Board of Directors, allocating funds thereof and authorizing its release in accordance with LWUA MC No. 001.16.

Board Resolution No. 9 – A Resolution authorizing the General Manager, Doris M. Malayao to enter and sign a Memorandum of Agreement (MOA) with the GSIS regarding the settlement of unremitted premiums/contributions including all the interests, penalties and other charges.

Board Resolution No. 10 – A Resolution Approving the amount of Twenty Thousand Pesos (P 20,000.00) for the celebration of 117th Philippine Civil Service Anniversary of the Cabagan Water District.

Board Resolution No. 11 – Excerpts from the minutes of the meeting of the Board of Director on August 09, 2017 at the CWD Office, Cabagan, Isabela to request the Honorable Senator Maria Lourdes Nancy S. Binay for Financial Assistance in the amount of Fifteen Million Pesos (P 15,000,000.00) for the Rehabilitation of the CWD Transmission and Distribution Lines.

Board Resolution No. 12 – A Resolution Approving the amount of One Hundred Thirty Thousand Pesos (P 130,000.00) for the implementation of the Pamaskong Handog Program for 2017 of the Cabagan Water District.

Board Resolution No. 13 – A Resolution Approving the amount of Thirty Five Thousand Pesos (P 35,000.00) for the celebration of the Christmas Party of the Cabagan Water District

Prepared by:



DORIS M. MALAYAO
General Manager